

# Accounting & Management Reporting in Poland

## Introduction

In whatever country or region you wish to do business, Vistra offers high-quality tailored services built on extensive local knowledge – freeing you to focus on international expansion.

Our team serves a broad base of clients which includes multinational corporations, property investments funds, private equity funds, and high net worth individuals.

## Vistra Poland

Vistra Poland was established in 2004 in Warsaw. The company has grown to become the leading independent provider of trust, corporate, compliance and fund services in the Central and Eastern European region (CEE).

The company pioneered shelf company services in Poland and has helped over 2,000 businesses enter the CEE region, many of whom retain its services for company administration, management reporting, accounting, payroll and local compliance.

## Accounting & Management Reporting

### • Service

We adapt our financial service offering to fit your specific requirements – and in developing a tailored solution we take time to truly understand your situation and needs.

We are fast to react and strong in forward planning.

To respond to the growing needs from our clients, Vistra is now offering access to a unique all-in-one document capture solution combining purchase to pay business functions, business process and document management functionalities.

### • Local Compliance

Vistra Poland provides a thorough and diligent service to support compliance with local statutory accounting regulations and tax legislation, a key feature of which are the strict deadlines for taxes both in terms of filling reports and making payments. Our core solutions to meet statutory requirements include:

- Maintenance of accounting records in accordance with the applicable accounting and tax laws;
- Preparation and submission of monthly and annual tax returns;
- Communication with the tax office and assistance with tax audits;
- Statistical office reporting;
- Central Bank reporting.

Each client is assigned a dedicated accountant working in a group structure under close supervision of our experienced management team.

### • International and Group Reporting

Vistra Poland can prepare management reports to meet international standards under IFRS and US GAAP. For each client we also cater for a company's specific requirements to agreed monthly and quarterly deadlines. Reconciliations between statutory and management reports are available as and when necessary.

As directed, our accountancy services team can provide reporting and data for management reporting purposes including cash flow reports, budgets, fixed asset reviews, cost center analysis, service charge reconciliations, and other ad-hoc projects.

## Core Services in Poland

In addition to Accounting & Management Reporting, Vistra Poland offers a broad range of corporate solutions for inward investors and established business operations. These include:

- Market Entry;

- HR & Payroll;
- Corporate Secretarial;
- Domiciliary & Fiduciary;
- Shelf Companies;
- Company Incorporation;
- Liquidations;
- Projects and Outsourced Interim Staff;
- Fund Administration.

## Contact

Details: **Vistra Corporate Services Sp. z o.o.**  
SwedeCenter, Al. Jerozolimskie 56 C,  
00-803 Warsaw, Poland

Telephone: +48 22 379 9440  
Fax: +48 22 379 9441  
Email: [warsaw@vistra.com](mailto:warsaw@vistra.com)